

CHILD SAFE STANDARD 1: ACTION PLAN TEMPLATE

Action Plan Lead name: Yarrunga Primary School

Action Plan review date:

Child Safe Standard	Does your school meet the Standard? YES/NO	What action(s) does the school need to take to better meet the Standards?	Responsibility (Who)	Responsibility (When)
1. Strategies to embed an organisational culture of child safety, through effective leadership arrangements	Yes	<ul style="list-style-type: none"> Continue to embed child safe practices throughout the school. Embed the Child Safety Code of Conduct 	Principal Leadership Team	Term 4
2. A Child Safe Policy or Statement of Commitment to Child Safety	Yes	<ul style="list-style-type: none"> Present the Child Safe Policy to the school council for ratification. Present the Child Safe Policy to staff 	Principal	October 2016
3. A Code of Conduct that establishes clear expectations for appropriate behaviour with children	Yes	<ul style="list-style-type: none"> Code of Conduct presented to school council, staff members and visitors to the school (CRT's and contractors). Code of Conduct placed in the school newsletter and website for community viewing. 	Principal Leadership Team Business Manager	Term 4 onwards
4. Screening, supervision, training and other human resource practices that reduce the risk of child abuse by new and existing personnel	Yes	<ul style="list-style-type: none"> Ensure that position descriptions for all new positions advertised from October 2016 include the standard 'Child Safe Environments' clause as provided in the 'Recruitment in School's Guide. Adopt practices outlined within the Child Safe Recruitment Practices policy to ensure that an external applicant meets the Child Safe Standards prior to applicant's appointment. Ensure that staff inductions include the provision of appropriate information relating to the Child Safe standards and our Code of Conduct. Ensure that our Performance and Development process includes reference to the continued implementation of our 	Principal Leadership Team Business Manager	Term 4 onwards

		Code of Conduct and strategies for maintaining the Child Safe Standards		
5. Processes for responding to and reporting suspected child abuse	Yes	<ul style="list-style-type: none"> Implement the use of the Responding to Suspected Child Abuse form with all staff. Provide all staff with a copy of the Four Critical Actions for Schools: Responding to Incidents, Disclosure and Suspicions of Child Abuse poster. A copy of the Child Safe Incident Reporting Template to be uploaded to the school website for access by students and parents, and hard copies to be made available at the office. 	Principal	Term 4
6. Strategies to identify and reduce or remove risks of child abuse	Yes	<ul style="list-style-type: none"> Risk template to be reviewed annually 	Principal	Term 1, 2017 onwards
7. Strategies to promote the participation and empowerment of children	Yes	<ul style="list-style-type: none"> Implementing strategies to address the following (as described) <ul style="list-style-type: none"> Standards of behaviour for students attending school: Implementation of our Student Engagement and Inclusion policy. Healthy and respectful relationships: Sexuality education taught as part of our health education curriculum; respectful relationships reinforced through reference to our school values. Resilience: Information sessions delivered through 'The Resilience Project' for students, staff and parents focused on developing resilience through gratitude, empathy and mindfulness. Child abuse awareness and prevention: Staff aware of their obligations in relation to responding to child abuse; a zero tolerance message communicated to students. 	Principal Leadership Team	Ongoing Ongoing Term 1, 2017 Ongoing